

Administrative

Customer Service
Administrative
Receptionist
Call Center
Clerical
Medical
Legal

Whether you are looking to hire the **ideal administrative candidate**, staffing your **call center, enhancing your customer service department or seeking seasonal/project personnel**, our Administrative Team has you covered.

We utilize cutting-edge technology, as well as time-honored recruiting techniques to build a network of outstanding candidates. We **customize our search profile** to ensure we find the candidate with the technical ability and experience required to succeed, as well as the soft skills needed to fit your company culture.

CPS Recruitment **handles your pre-employment needs**, including:

- Sourcing
- Interviewing
- Safety Awareness
- Skills Assessments (in multiple languages)
- Drug Screenings
- Background Checks
- New Hire Orientations
- Onboarding

What does this mean for our clients? Faster turnaround providing higher quality candidates, **saving you time and money!**

CPS Recruitment is your provider of choice for:

- Temporary
- Temp-to-Hire
- Direct Hire Placement
- Incremental Billing
- Payroll Transfer

Call us today at 315-457-2500 x6 or email us at sales@cpsrecruiter.com to learn more!



Ellen Mable, CTS
*Senior Administrative
Recruiter*



Kelly Frazer, CTS
Administrative Recruiter



Heather Caamano
*Administrative
Recruiting Assistant*

CPS Recruitment: Hire expectations. Hire Results.



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